MINUTES
REGIONAL TRANSPORTATION COMMISSION OF SOUTHERN NEVADA
APRIL 9, 2020

These minutes are prepared in compliance with NRS 241.035. Text is in summarized rather than verbatim format. For complete contents, please refer to meeting recordings on file at the Regional Transportation Commission.

THIS MEETING WAS PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS ON APRIL 2, 2020

In accordance with the State of Nevada Executive Department’s Declaration of Emergency, Directive 006, which includes exceptions to Open Meeting Law, it is hereby noted that this meeting agenda was properly noticed and posted at the following locations:

RTC Website Nevada Public Notice
www.rtcnv.com https://notice.nv.gov

CALL TO ORDER
Mr. Larry Brown, Chair, called the meeting to order at 9:14 a.m. via Webex conference call. In accordance with the State of Nevada Executive Department’s Declaration of Emergency, Directive 006, the meeting did not have a physical location.

MEMBERS PRESENT (via teleconference):
Larry Brown, Chair, Clark County
Debra March, Vice-Chair, City of Henderson
Stavros Anthony, City of Las Vegas
Isaac Barron, City of North Las Vegas
George Gault, City of Mesquite
Jim Gibson, Clark County
Carolyn Goodman, City of Las Vegas
Kiernan McManus, City of Boulder City
Kristina Swallow, Nevada Department of Transportation (ex-officio)

MEMBERS ABSENT:
None

RTC STAFF (via teleconference):
M.J. Maynard, Chief Executive Officer
David Swallow, Deputy Chief Executive Officer
Francis Julien, Deputy Chief Executive Officer
Greg Gilbert, Outside Legal Counsel
Angela Torres-Castro, Chief Strategy, Policy and Marketing Officer
Marc Traasdahl, Chief Financial Officer
John Peñuelas, Senior Director of Engineering
Aileen Pastor, Government Affairs Supervisor
Marin DuBois, Management Analyst
David Gloria, Management Analyst

INTERESTED PARTIES (email submission):
Don Johnson, MV Transportation
Robin Kincaid
Marc Perla, Keolis North America
Stephanie Vrnsik

RTC Item #5
May 21, 2020
Consent
### Item: 1.

**CONDUCT A COMMENT PERIOD FOR CITIZENS PARTICIPATION**

**Comments:**
No comments were made.

**Motion:**
No motion was necessary.

**Vote/Summary:**
No vote was taken.

### Item: 2.

**APPROVE THE AGENDA (FOR POSSIBLE ACTION)**

**Comments:**
No comments were made.

**Motion:**
Vice-Chair Debra March made a motion to approve the agenda.

**Vote/Summary:**
8 Ayes, 0 Nays. The motion carried.
Ayes: Stavros Anthony, Isaac Barron, Larry Brown, George Gault, Jim Gibson, Carolyn Goodman, Debra March, Kiernan McManus
Nays: None
Absent: None

### Item: **3.

**RECEIVE THE CHIEF EXECUTIVE OFFICER’S REPORT**

**Comments:**
Ms. M.J. Maynard, Chief Executive Officer (CEO) for the Regional Transportation Commission of Southern Nevada (RTC), informed the RTC Board of Commissioners (Board) that there would not be a CEO report this month. She noted that staff would have updates for the Board at its May 2020 meeting.

**Motion:**
No motion was necessary.

**Vote/Summary:**
No vote was taken.

### Item: **4.

**RECEIVE THE NEVADA DEPARTMENT OF TRANSPORTATION DIRECTOR’S REPORT**

**Comments:**
Following a detailed PowerPoint presentation [attached], Ms. Kristina Swallow, Director for the Nevada Department of Transportation (NDOT), provided a brief update to the Regional Transportation Commission of Southern Nevada (RTC) Board of Commissioners (Board). She began with a safety update, announcing that roadway deaths were down in March 2020 compared to March of 2019. Consequently, the year-over-year totals were also lower for 2020. However, pedestrian fatalities were up in the state, but remained flat in Clark County. She believed most of these numbers are a result of decreased volume on roadways due to the response to COVID-19. She also reported that there is an increased severity of crashes. There has also been an increase to the number of DUls and drivers exceeding the speed limit.

Ms. Swallow then discussed NDOT’s COVID-19 response and how it was implementing Governor Steve Sisolak’s Emergency Declaration directives. She noted that staff was working from home where possible and social distancing, and other sanitizing guidelines were being implemented at work sites.
Next, Ms. Swallow discussed the launch of the Active Traffic Management (ATM) signs on the freeways. Referring to images on a slide, she described a recent incident where the ATM signs directed drivers on the freeway to merge accordingly. This included the use of the High-Occupancy Vehicle (HOV) lane as an open lane for any vehicle, regardless of the number of occupants in the vehicle.

In closing, Ms. Swallow announced that NDOT was participating in “Walk and Roll Wednesdays” to encourage people to get outside and walk or bike during the COVID-19 quarantine period.

Vice-Chair Debra March reminded Director Swallow of a discussion that took place at the March 12, 2020 Board meeting regarding the Via Nobila interchange on Interstate-15 (I-15). She reiterated Chair Larry Brown’s comments from the March meeting that now was a good time to pause the process. She emphasized that it was an opportunity to have a robust conversation regarding the proposed changes. Ms. Swallow said that the process has not been paused wholly, but NDOT will continue the conversation and is incorporating the appropriate information for decision-making related to the project.

Commissioner Jim Gibson sought confirmation that updated data is being provided to NDOT by the City of Henderson as it pertains to the proposed Sloan and Via Nobila interchanges on I-15. Ms. Swallow confirmed that NDOT is looking at using information provided by the City of Henderson, but reiterated that it is not in the RTC model.

**Motion:**
No motion was necessary.

**Vote/Summary:**
No vote was taken.

**CONSENT AGENDA (ITEMS 5 THROUGH 13)**
All items marked with asterisks (**) are considered by the Regional Transportation Commission to be routine and may be acted upon in one motion. However, the Regional Transportation Commission may discuss any consent item individually if requested by a Commission member or a citizen when the consent agenda is considered for approval.

**5.** APPROVAL OF MINUTES: Meeting of March 12, 2020 (FOR POSSIBLE ACTION)

**6.** RECEIVE NOTIFICATION THAT THE MONTHLY CAPITAL PROJECT TRACKING REPORT AND THE UNIFIED PLANNING WORK PROGRAM PROJECT ACTIVITY STATUS REPORT HAVE BEEN POSTED TO THE RTC’S WEBSITE (FOR POSSIBLE ACTION)

**7.** APPROVE AMENDMENT NO. 4 TO CONTRACT 15-069DS, DESIGN SERVICES FOR THE COMPRESSED NATURAL GAS (CNG) FUELING INFRASTRUCTURE UPGRADES PROJECT, WITH FUEL SOLUTIONS, INC. FOR ADDITIONAL DESIGN SERVICES IN PHASE B AND INCREASE THE NOT-TO-EXCEED CONTRACT FROM $1,466,608.00 TO $1,536,440.00, AND AUTHORIZE THE CHAIRMAN TO SIGN THE AMENDMENT (FOR POSSIBLE ACTION)

**8.** APPROVE THE AWARD OF BID NO. 17-053CON, COMPRESSED NATURAL GAS (CNG) DETECTION SYSTEM IMPROVEMENTS AT INTEGRATED BUS MAINTENANCE FACILITY (IBMF) AND SUNSET MAINTENANCE FACILITY (SMF) PROJECT, TO THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, SLETTEN CONSTRUCTION OF NEVADA, INC., IN THE NOT-TO-EXCEED AMOUNT OF $2,794,427.00, INCLUSIVE OF A $175,000.00 OWNER-CONTROLLED ALLOWANCE AND A $75,000.00 PERMIT ALLOWANCE, AND AUTHORIZE THE CHAIRMAN TO SIGN THE CONTRACT (FOR
### POSSIBLE ACTION)

**9.** APPROVE THE AWARD OF BID NO. 19-020CON, LAS VEGAS BOULEVARD MAX STATIONS ADA IMPROVEMENTS, TO THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, RM CONTRACTING, LLC, IN THE NOT-TO-EXCEED AMOUNT OF $670,650.00, AND AUTHORIZE THE CHAIRMAN TO SIGN THE CONTRACT (FOR POSSIBLE ACTION)

**10.** APPROVE A PURCHASE ORDER FOR PROJECT NO. 20-037 TO DYNTETEK SERVICES, INC. FOR THE PURCHASE OF HARDWARE EQUIPMENT IN THE NOT-TO-EXCEED AMOUNT OF $527,269.00 AND AUTHORIZE STAFF TO ISSUE A PURCHASE ORDER (FOR POSSIBLE ACTION)

**11.** APPROVE AND ADOPT RESOLUTION 576 REQUESTING THE BOARD OF CLARK COUNTY COMMISSIONERS ISSUE REVENUE REFUNDING BONDS IN A PRINCIPAL AMOUNT NOT TO EXCEED ONE HUNDRED (100) MILLION DOLLARS FOR THE PURPOSE OF REFUNDING A PORTION OF THE CLARK COUNTY, NEVADA SALES AND EXCISE TAX REVENUE (STREETS AND HIGHWAYS PROJECTS) IMPROVEMENT BONDS, SERIES 2010C (TAXABLE DIRECT PAY BUILD AMERICA BONDS); AND AUTHORIZE THE CHAIRMAN TO SIGN (FOR POSSIBLE ACTION)

**12.** ADOPT AND AUTHORIZE THE CHAIRMAN TO SIGN THE FEDERAL TRANSIT ADMINISTRATION FEDERAL FISCAL YEAR 2020 ANNUAL LIST OF CERTIFICATIONS AND ASSURANCES (FOR POSSIBLE ACTION)

**13.** APPROVE A SETTLEMENT WITH CE MOBILE INSTALLS IN THE AMOUNT OF $153,500.00 AND AUTHORIZE THE CHAIRMAN TO SIGN (FOR POSSIBLE ACTION)

**Comments:**

No comments were made.

**Motion:**

Commissioner Jim Gibson made a motion to approve the agenda.

**Vote/Summary:**

8 Ayes. 0 Nays. The motion carried.

Ayes: Stavros Anthony, Isaac Barron, Larry Brown, George Gault, Jim Gibson, Carolyn Goodman, Debra March, Kiernan McManus

Nays: None

Absent: None

### Item:

14. DETERMINE A TRANSPORTATION PLANNING EMERGENCY FOR THE CONSIDERATION OF REGIONAL TRANSPORTATION PLAN AMENDMENTS 19-27 AND 20-02 (FOR POSSIBLE ACTION)

15. APPROVE AMENDMENT CLARK 19-27 TO THE 2017-2040 REGIONAL TRANSPORTATION PLAN (FOR POSSIBLE ACTION)

16. APPROVE AMENDMENT CLARK 20-02 TO THE 2017-2040 REGIONAL TRANSPORTATION PLAN (FOR POSSIBLE ACTION)

**Comments:**

Following a detailed PowerPoint presentation [attached], Mr. David Swallow, Deputy Chief Executive Officer for the Regional Transportation Commission of Southern Nevada (RTC), read through the items’ recommendations, explaining that Item 14 was to determine a transportation planning emergency for the consideration of Regional Transportation Plan (RTP) Amendments 19-27 and 20-02. Subsequently, Item 15 was to approve Amendment 19-27 to the 2017-2040 RTP, and Item 16 was to approve amendment Clark 20-02 to the 2017-2040 RTP.
Mr. Swallow stated that the RTC’s Policies and Procedures serve as guidelines for the funding and administration of projects under the RTC’s jurisdiction. Section 9.6.1 of the Policies and Procedures prescribes that projects be submitted through the RTC’s Executive Advisory Committee (Committee) before being brought before the RTC Board of Commissioners (Board) for approval.

Furthermore, Mr. Swallow continued, in response to the Governor’s Declaration of Emergency directives issued in March 2020, the RTC cancelled its regular meeting of the Committee scheduled for March 26, 2020. This cancellation prevented the Committee from approving the two amendments brought before the Board at the present meeting. However, per the RTC’s Policies and Procedures, a transportation planning emergency determination would allow for the Board’s consideration of the amendments.

Then, Mr. Swallow explained that the two amendments included near-term and long-term projects that would not be able to proceed until they were included in the RTP. The amendments included projects that had available funding and were ready for engineering, right of way, or construction. Maintaining project schedules was critical for the safe and efficient operation of the transportation system. He added that both amendments were presented to the Committee previously and underwent a 30-day public comment period where no comments were received. Staff recommended approval of the amendments.

**Motion:**
Vice-Chair Debra March made a motion to determine a transportation planning emergency for the consideration of Regional Transportation Plan Amendments 19-27 and 20-02, and to approve amendments Clark 19-27 and 20-02 to the 2017-2040 Regional Transportation Plan.

**Vote/Summary:**
8 Ayes. 0 Nays. The motion carried.
Ayes: Stavros Anthony, Isaac Barron, Larry Brown, George Gault, Jim Gibson, Carolyn Goodman, Debra March, Kiernan McManus
Nays: None
Absent: None

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**Item:**
17. RECEIVE INFORMATION ON THE MAY 2020 RTC BOARD OF COMMISSIONERS MEETING AND DIRECT STAFF ACCORDINGLY (FOR POSSIBLE ACTION)

**Comments:**
Mr. Marc Traasdahl, Chief Financial Officer for the Regional Transportation Commission of Southern Nevada (RTC), provided information on the May 2020 RTC Board of Commissioners (Board) meeting. He recommended that the Board reschedule its May 14, 2019 meeting to May 21, 2019 in order to conduct general business and hold a public hearing on the budget in compliance with Nevada Revised Statutes.

**Motion:**
Commissioner Jim Gibson made a motion to approve reschedule the May 14, 2020 Regional Transportation Commission of Southern Nevada Board of Commissioners meeting to May 21, 2020.

**Vote/Summary:**
8 Ayes. 0 Nays. The motion carried.
Ayes: Stavros Anthony, Isaac Barron, Larry Brown, George Gault, Jim Gibson, Carolyn Goodman, Debra March, Kiernan McManus
Nays: None
Absent: None
Item:
18. RECEIVE A PRESENTATION ON THE TENTATIVE BUDGET FOR FISCAL YEAR 2021 AND DIRECT THE RTC DEPARTMENT OF FINANCE TO SUBMIT THE TENTATIVE BUDGET TO THE NEVADA DEPARTMENT OF TAXATION BY APRIL 15, 2020, AS REQUIRED UNDER NEVADA REVISED STATUTE (NRS) 354.596 (FOR POSSIBLE ACTION)

Comments:
Following a detailed PowerPoint presentation [attached], Mr. Marc Traasdahl, Chief Financial Officer for the Regional Transportation Commission of Southern Nevada (RTC), presented the RTC’s tentative budget for Fiscal Year (FY) 2021 to the RTC Board of Commissioners (Board). Mr. Traasdahl prefaced the presentation by noting the current economic and budgeting challenges the RTC, and other agencies, face due to the impact of COVID-19. He noted that staff would be submitting the budget prepared prior to the impact of COVID-19 to the State of Nevada Department of Taxation on April 15, 2020. However, he continued, staff would prepare a new budget with updated estimates of revenue and expenditures that would be brought before the Board for review and approval at its May 21, 2020 meeting. Financial consultant Hobbs, Ong and Associates would be providing impact estimates. Unfortunately, he continued, while project impacts were uncertain, they would be significant.

Mr. Traasdahl remarked that two measures would help get the RTC through this time. First, the Coronavirus Aid, Relief, and Economic Security (CARES) Act allocated $25 billion to transit agencies. This includes a $112 million apportionment to the RTC. Staff is researching grant requirements for reimbursement and had already prepared and submitted the grant applications to access the funds. Second, the RTC has a cash reserve policy of six months operating expenses available in the transit fund. This sits at $120 million dollars.

Mr. Traasdahl reported that the presentation included the budget as it was prior to the impacts along with preliminary possible impacts. The original budget included total funding sources of $827.2 million. He emphasized that this will change in the final budget, noting that due to a less stable municipal bond market, the bond refunding for FY 2021 of $125.7 million has been delayed from July 1, 2020 to October 2, 2020. He reminded the Board that the amounts presented are pre-COVID-19 impacts and is what will be filed with the state of the initial budget filing.

Next, Mr. Traasdahl shared the projected Sales and Use Tax Revenue numbers. This was originally budgeted at $241 million. It was up 7.8 percent year to date through the end of December 2019. Staff was projecting an increase of five percent for FY 2020 and budgeting a 3.5 percent increase for FY 2021. The projected impact of COVID-19 reduced those numbers significantly, with a decrease of 12 percent in FY 2020. For FY 2021, staff is projecting a 24 percent decrease from pre-COVID-19 budgeted amounts.

Mr. Traasdahl presented the transit operating revenue, noting that the Sales Tax was projected at $180.8 million pre-COVID-19, but would be reduced to $138.1 million based on updated estimates. Additionally, the fare revenue was originally estimated to be $68.1 million, but was projected to be only $39.5 million with the COVID-19 impacts.

Next, Mr. Traasdahl reported that the original Streets and Highways budget was estimated at $60.3 million, but the COVID-19 impact amount was estimated to be $46.1 million. He detailed that the Motor Vehicle Fuel Tax (MVFT) was originally estimated at $75.9 million. The COVID-19 estimate was down 43.6 percent to $42.8 million. Fuel Revenue Indexing (FRI) 1 and 2 would see similar
reductions. FRI 1 was expected to drop from original estimate of $93.2 down to $52.6 million. FRI 2 would drop from $25 million down to $15.8 million.

Fare revenue was budgeted at $65 million with $50.7 million from the general market and $14.3 million on the Las Vegas Strip, Mr. Traasdahl said. However, the COVID-19 impact estimates are for a $28.6 million reduction for FY 2021.

For expenditures, Mr. Traasdahl said staff continued to prepare a new budget for FY 2021 by analyzing expenditures. Staff would bring back the new amount for total expenditures at the May 2020 meeting. The original budget planned for $297.2 million in capital outlay.

The Transit Capital budget was originally set at $132.1 million, where the RTC anticipated to receive $103.6 million in grant funding. Staff would re-evaluate that program and determine what, if any, could be delayed or eliminated for procurement. Mr. Traasdahl added that the RTC had intended to buy two electric buses, but would delay that procurement. This portion of the budget included other improvements for the compressed natural gas (CNG) components, bus shelters, facility upgrades at the two bus yards and other technology upgrades. These will also be reviewed to determine what needs to move forward and what can be delayed.

Next, Mr. Traasdahl discussed the outstanding bonds, remarking that these would not go away with the COVID-19 impacts. He said that the RTC has $626.4 million in outstanding debt, and have to pay $90.2 million in debt service.

The budgeted transit operating expenditures will also be reduced, Mr. Traasdahl detailed. It was originally budgeted at $124.1 million. It would be reduced to $101 million. The service hours would also be reduced. He said staff had anticipated having 1.8 million hours in FY 2021, but that would see a significant reduction to 1.4 million hours. Paratransit was originally budgeted at $56.3 million and would be reduced to $56.1 million. This, he noted, was because staff anticipates a higher demand for paratransit than fixed route. Fuel costs were originally projected at $8.6 million, but would be reduced to $7.5 million as a result of reduced service hours.

Mr. Traasdahl reminded the Board that the strategy was to submit the pre-COVID-19 impacted budget for the initial April 15, 2020 filing and prepare a new budget for approval in May 2020.

Vice-Chair Debra March asked if the RTC is still pursuing grant opportunities to fill some of these gaps. Mr. Traasdahl assured her that staff is looking at all opportunities.

**Motion:**

No motion was necessary.

**Vote/Summary:**

No vote was taken.

**Item:**

19. RECEIVE INFORMATION FROM LEGAL COUNSEL REGARDING POTENTIAL AND EXISTING LITIGATION INVOLVING A MATTER OVER WHICH THE RTC HAS SUPERVISION, CONTROL, JURISDICTION, OR ADVISORY POWER AND TO DELIBERATE TOWARD A DECISION ON THE MATTER (Note: This item may be closed to the public pursuant to Nevada Revised Statute 241.015(3)(b)(2) in order to discuss legal matters.) (FOR POSSIBLE ACTION)

**Comments:**
Ms. M.J. Maynard, Chief Executive Officer for the Regional Transportation Commission of Southern Nevada, remarked that there were not any issues to discuss under this item.

**Motion:**
No motion was necessary.

**Vote/Summary:**
No vote was taken.

**Item:**
20. CONDUCT A COMMENT PERIOD FOR CITIZENS PARTICIPATION: No action can be taken on any matter discussed under this item, although the Commission can direct that it be placed on a future agenda.

**Comments:**
In accordance with the State of Nevada Executive Department’s Declaration of Emergency, Directive 006, the meeting did not have a physical location. As the Regional Transportation Commission of Southern Nevada (RTC) encourages citizen participation at its public meetings, it accepted public comment via email. Comments received up until this comment period were read aloud on the record by Ms. Aileen Pastor, Government Affairs Supervisor for the RTC. Below are the comments received and read.

Mr. Don Johnson, MV Transportation, submitted the following comments:

*MV Transportation is committed to providing safe and reliable transportation for our passengers and our operators during this unique and challenging time. Both at the corporate and local level, our company is closely monitoring developments of the COVID-19 outbreak and following all Centers for Disease Control (CDC) and local public health guidelines. As a result, we have made a number of adjustments to our processes and policies in support of social distancing guidelines in addition to implementing enhanced standards to protect our passengers and our bus operators. At the outset of the outbreak, we began an awareness campaign to encourage employees to follow the advice of the CDC and ensure that they wash their hands frequently and, when soap is not available, utilize hand sanitizer. This ongoing awareness program also included directions to not come to work when sick and to contact their healthcare provider. We implemented enhanced daily cleaning of buses and paratransit vehicles the first week of March with CDC-compliant, hospital-grade disinfectants that have been proven to be effective against viruses like COVID-19. This process includes cleaning seats, seatbelts, seat frames, stanchions, doors, bus interior surfaces, wheelchair lifts and controls, floors and the entire driver’s area, including the instrument panel. Similarly, we are cleaning our operational facilities daily, with multiple cleaning of high-touch areas. We provide our drivers and support staff with personal protection equipment (PPE) including gloves, hand sanitizer, and face coverings. While these items are in critical short supply, we have been able to leverage our national partnerships to successfully source these items. For example, a shipment of 140,000 facemasks will arrive today in Las Vegas to support the MV team. For added safety, we are further limiting possible exposure for our drivers with social distance practices such as regular use of driver safety doors and implementation of rear-door entry bus access. During this unique and challenging time MV looks forward to continued close collaboration and partnership with the RTC in providing safe and reliable transportation for the Las Vegas community.*

Next, Mr. Marc Perla, Keolis North America, submitted the following comments:

*At Keolis, safety of our employees and our passengers is our number one priority. As the coronavirus impacts our state and our cities it is imperative that we protect our employees who play such a vital role to our public. Keolis knows that essential workers, first responders, healthcare professionals and the community at large needs safe and reliable transportation to get to where they need to go. We are*
dedicated to ensuring that public transit is the safest alternative. In doing so we provide our drivers and support staff with personal protection equipment (PPE) including gloves, hand sanitizer and germicidal wipes, and face coverings. While these items are in critical short supply, we have been able to successfully source these items from our respective suppliers. For added safety, we are further limiting possible exposure for our drivers with social distance practices such as regular use of driver safety doors and, thanks to the leadership of RTC, implemented rear-door entry bus access. Our employees are also updated routinely on the coronavirus, its impacts and safety procedures to minimize exposure while maintaining the front line. Keolis, being both a national and international company (with contracts in Europe, India, Australia and China to name a few) is also interacting with our entire network to fine-tune best practices and safety procedures for our Las Vegas operation. Additionally, we continue to maintain a strong partnership with RTC to ensure that we deliver safe and reliable services to our employees and public. Thank your time and leadership during these trying times. I wish all of you good health.

Ms. Stephanie Vrsnik submitted the following comments:
Good Morning Commissioners. My name is Stephanie Vrsnik and I am speaking before you for the twenty sixth time. I’ve been asking this Commission to expand the service area for more than 2 years! This is a very challenging time for our community. We are all practicing social distancing and trying to get used to a different way of living. I know that the safety of everyone’s lives is a priority. I would like to thank all the brave men and women that are on the front lines every day, who continue to work and keep our community going, including the RTC and Paratransit drivers they are continuing to provide much needed transportation for this community. Thank you! My son is on the front lines also, he is considered essential and continues to work at the commissary making sure our Military members have groceries for their families. He goes to work wearing a mask and gloves, it’s a very scary and different world we live in today. I’m picking him up at the library. We are practicing all the guidelines of the CDC to stay safe. I would just like to remind this commission when this Pandemic is over and things slowly begin to return to some form of normalcy, I would still want to explore a reasonable Premium Service Plan option. I would like to have the option to pay a reasonable premium price to receive transportation for my son. Ultimately, I would like to see the service area expanded to meet the needs of this community. Stay safe everyone we will get through this together! Thank you!

Finally, Ms. Robin Kincaid submitted the following comments:
Good Morning Commissioners. My name is Robin Kincaid and I have shared with the board in the past how the service area restrictions in the have affected my daughter, Kayla Kincaid’s access to her church, friends and potential employment opportunities. Certainly we recognize this very serious time that we are living in and the enormous risk that many of the RTC contractors have taken to provide services. These employees are among the hero’s’ providing essential services. Unfortunately, this pandemic period has been exasperated for some individuals with disabilities who still can’t access essential services because their prescription is only available in an out-of-area pharmacy or need to go to another store that is outside the service area. I pray we never have any future opportunities to discover that people with disabilities cannot get the things that they need. May we all continue with the CDC’s recommendation for social distancing so that we can prevent the spread of this horrible virus. In doing so, perhaps we can begin to restore our wonderful city to its pre-pandemic state. I wish all of you good health. Thank you.

Motion:
No motion was necessary.

Vote/Summary:
No vote was taken.
ADJOURNMENT

The meeting adjourned at 10:04 a.m.

Respectfully submitted,

______________________________
Marin DuBois,
Recording Secretary
Item #1

CITIZENS PARTICIPATION

E-MAIL:
PublicComments@rtcsnv.com
Item #2

APPROVE THE AGENDA

Item #3

RECEIVE THE CHIEF EXECUTIVE OFFICER’S REPORT
Item #4

RECEIVE THE NEVADA DEPARTMENT OF TRANSPORTATION DIRECTOR'S REPORT

RTC Southern Nevada Board of Commissioners
NDOT Director’s Report
Kristina Swallow, P.E., Director
April 9, 2020
SAFETY

Fatalities by County

61
9%
38%

Pedestrian fatalities are up
Unrestrained
Occupant fatalities are down

Fatalities occurred on Nevada's roadways so far in 2020, down from 63 at this time last year.

COVID-19
Item #5

APPROVAL OF MINUTES
NON-CONSENT AGENDA

Item #14

DETERMINE A TRANSPORTATION PLANNING EMERGENCY FOR THE CONSIDERATION OF REGIONAL TRANSPORTATION PLAN AMENDMENTS 19-27 AND 20-02
Item #15

APPROVE AMENDMENT CLARK 19-27 TO THE 2017-2040 REGIONAL TRANSPORTATION PLAN

Item #16

APPROVE AMENDMENT CLARK 20-02 TO THE 2017-2040 REGIONAL TRANSPORTATION PLAN
Items #14, 15, & 16

DETERMINE A TRANSPORTATION PLANNING EMERGENCY FOR THE CONSIDERATION OF REGIONAL TRANSPORTATION PLAN AMENDMENTS 19-27 AND 20-02

APPROVE AMENDMENT CLARK 19-27 TO THE 2017-2040 REGIONAL TRANSPORTATION PLAN

APPROVE AMENDMENT CLARK 20-02 TO THE 2017-2040 REGIONAL TRANSPORTATION PLAN

Item #17

RECEIVE INFORMATION ON THE MAY 2020 RTC BOARD OF COMMISSIONERS MEETING AND DIRECT STAFF ACCORDINGLY
Item #18

RECEIVE A PRESENTATION ON THE TENTATIVE BUDGET FOR FISCAL YEAR 2021 AND DIRECT THE RTC DEPARTMENT OF FINANCE TO SUBMIT THE TENTATIVE BUDGET TO THE NEVADA DEPARTMENT OF TAXATION BY APRIL 15, 2020, AS REQUIRED UNDER NEVADA REVISED STATUTE (NRS) 354.596
FY 2021 Funding Sources

- **Sales Tax**: 29%
- **Bond Refunding Proceeds**: 15%
- **Grants**: 15%
- **Motor Vehicle Fuel Tax**: 9%
- **FRI - 1**: 11%
- **FRI - 2**: 3%
- **Fares**: 8%
- **S&H Funding**: 7%
- **Jet-Aviation Fuel Tax**: 1%
- **Other**: 2%

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<td>Other</td>
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<td>Jet-Aviation Fuel Tax</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$827.2</strong></td>
<td><strong>$801.7</strong></td>
<td><strong>$777.5</strong></td>
<td><strong>$754.0</strong></td>
<td><strong>$731.5</strong></td>
<td><strong>$709.0</strong></td>
<td><strong>$686.5</strong></td>
<td><strong>$664.0</strong></td>
<td><strong>$641.5</strong></td>
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Sales and Use Tax Revenue

<table>
<thead>
<tr>
<th>Year</th>
<th>Millions $</th>
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<tbody>
<tr>
<td>2012</td>
<td>150</td>
</tr>
<tr>
<td>2013</td>
<td>159</td>
</tr>
<tr>
<td>2014</td>
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<td>2019</td>
<td>222</td>
</tr>
<tr>
<td>2020</td>
<td>233</td>
</tr>
<tr>
<td>2021</td>
<td>241</td>
</tr>
</tbody>
</table>
Sales and Use Tax Revenue

MILLIONS $

Covid-19 Projections

FY 2021 Transit Operating Revenue

MILLIONS

Sales Tax $180.8
Transfers In 22.0
Fares 68.1
Medicaid 8.9
Advertising 4.2
Other 1.4
Total $285.4
FY 2021 Sales and Use Tax Distributions to STREETS & HIGHWAYS & DOAQ

- **Streets and Highways**: 84%
- **DOAQ**: 16%

<table>
<thead>
<tr>
<th></th>
<th>Millions</th>
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</thead>
<tbody>
<tr>
<td>S&amp;H</td>
<td>50.7</td>
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<tr>
<td>DOAQ</td>
<td>9.6</td>
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<td><strong>Total</strong></td>
<td><strong>$60.3</strong></td>
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**Motor Vehicle Fuel Tax**

<table>
<thead>
<tr>
<th>Year</th>
<th>Millions</th>
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<tbody>
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<td>'12</td>
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<td>'13</td>
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<td>'14</td>
<td>66.2</td>
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<tr>
<td>'15</td>
<td>68.2</td>
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<td>'16</td>
<td>70.7</td>
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<td>'17</td>
<td>72.7</td>
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<td>'19</td>
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<tr>
<td>'20</td>
<td>75.9</td>
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<tr>
<td>'21</td>
<td>75.9</td>
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- **PROJECTED**
- **BUDGETED**
Fuel Revenue Indexing - 1

MILLIONS $

Covid-19 Projections

'14 12.3
'15 53.3
'16 80.6
'17 86.1
'18 89.6
'19 92.0
'20 78.1
'21 52.6

PROJECTED
BUDGETED

Fuel Revenue Indexing - 2

MILLIONS $

'18 6.9
'19 13.7
'20 17.8
'21 25.0

PROJECTED
BUDGETED
FY 2021 Total Funding Uses

<table>
<thead>
<tr>
<th></th>
<th>MILLIONS $</th>
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<tbody>
<tr>
<td>Capital Outlay</td>
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<tr>
<td>Contracted Services</td>
<td>251.4</td>
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<tr>
<td>Bond Repayment</td>
<td>140.6</td>
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<tr>
<td>Debt Service</td>
<td>90.2</td>
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<tr>
<td>Salaries &amp; Benefits</td>
<td>47.8</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$827.2</strong></td>
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FY 2021 Capital Outlay

<table>
<thead>
<tr>
<th></th>
<th>MILLIONS $</th>
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</thead>
<tbody>
<tr>
<td>Transit</td>
<td>$132.1</td>
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<tr>
<td>FRI-2</td>
<td>100.0</td>
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<tr>
<td>MVFT</td>
<td>40.0</td>
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<td>Sales Tax</td>
<td>24.0</td>
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<td>Admin.</td>
<td>1.1</td>
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<td>Total</td>
<td>$297.2</td>
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Highlights of FY 2021 Transit Capital Budget

**TOTAL BUDGET**
$132.1 Million

**GRANT FUNDING**
$103.6 Million

---

85% Grant Funded

- **40 Double Deck Vehicles**
  - **$39.7 Million**

- **Fixed Route Vehicles**
  - 20 – 40' **$12.7 Million**
  - 10 – 60' **$9.6 Million**
Highlights of FY 2021 Transit Capital Budget

85% Grant Funded

51 Paratransit CNG Vehicles
$6.4 Million

2 - 40’ Battery Electric Vehicles
$1.9 Million

90% Grant Funded

Transit CNG Fueling Equipment
$11 Million

65%-80% Grant Funded

Bus Shelters & Safety Enhancements
$8.6 Million
Highlights of FY 2020 Transit Capital Budget

65-80% Grant Funded

IBM F & SM F
Facility Improvement & Equipment Upgrades
$14.8 Million

80% Grant Funded

Technology Upgrades
$15.9 Million

FY 2021 Outstanding Bonds

<table>
<thead>
<tr>
<th>Source</th>
<th>Millions $</th>
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</thead>
<tbody>
<tr>
<td>FRI-1</td>
<td>$288.9</td>
</tr>
<tr>
<td>MVFT</td>
<td>247.0</td>
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<tr>
<td>FRI-2</td>
<td>57.0</td>
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<tr>
<td>Sales Tax</td>
<td>33.5</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$626.4</strong></td>
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</tbody>
</table>
FY 2021 Debt Service

MILLIONS $

- MVFT: $37.5
- FRI-1: 26.5
- Sales Tax: 20.3
- FRI-2: 5.9
- Total: $90.2

FY 2021 Budgeted Transit Operating Expenditures

MILLIONS $

- Contracted Services: $225.5
- Salaries & Benefits: 20.9
- Transfers Out: 15.4
- Total: $261.9
Fixed Route Contract Cost

MILLIONS $

'12  '13  '14  '15  '16  '17  '18  '19  '20  '21
84.5  87.7  84.4  90.0  95.8  105.4  110.3  114.4  118.5  124.1

Covid-19 Projections

MILLIONS $

'12  '13  '14  '15  '16  '17  '18  '19  '20  '21
84.5  87.7  84.4  90.0  95.8  105.4  110.3  114.4  108.6  101.0

PROJECTED  BUDGETED

PROJECTED  BUDGETED
Fixed Route Service Hours

MILLIONS

'12  '13  '14  '15  '16  '17  '18  '19  '20  '21

PROJECTED  BUDGETED

1.3  1.3  1.4  1.5  1.6  1.6  1.7  1.7  1.7  1.8

Fixed Route Service Hours

MILLIONS

'12  '13  '14  '15  '16  '17  '18  '19  '20  '21

PROJECTED  BUDGETED

Covid-19 Projections

1.3  1.3  1.4  1.5  1.6  1.6  1.7  1.7  1.6  1.4

1.3  1.3  1.4  1.5  1.6  1.6  1.7  1.7  1.6  1.4
Item #19

RECEIVE INFORMATION FROM LEGAL COUNSEL REGARDING POTENTIAL AND EXISTING LITIGATION INVOLVING A MATTER OVER WHICH THE RTC HAS SUPERVISION, CONTROL, JURISDICTION, OR ADVISORY POWER AND TO DELIBERATE TOWARD A DECISION ON THE MATTER.
Item #20

CITIZENS PARTICIPATION
April 9, 2020

Good Morning Commissioners,

My name is Stephanie Vrsnik and I am speaking before you for the twenty sixth time. I’ve been asking this Commission to expand the service area for more than 2 years!

This is a very challenging time for our community. We are all practicing social distancing and trying to get use to a different way of living. I know that the safety of everyone’s lives is a priority. I would like to thank all the brave men and women that are on the front lines every day, who continue to work and keep our community going, including the RTC and Paratransit drivers they are continuing to provide much needed transportation for this community. Thank you!

My son is on the front lines also, he is considered essential and continues to work at the commissary making sure our Military members have groceries for their families. He goes to work wearing a mask and gloves, it’s a very scary and different world we live in today. I’m picking him up at the library. We are practicing all the guidelines of the CDC to stay safe.

I would just like to remind this commission when this Pandemic is over and things slowly begin to return to some form of normalcy, I would still want to explore a reasonable Premium Service Plan option. I would like to have the option to pay a reasonable premium price to receive transportation for my son.

Ultimately, I would like to see the service area expanded to meet the needs of this community.

Stay safe everyone we will get through this together!

Thank you!
Stephanie Vrsnik
702-768-8754
April 9, 2020

Good Morning Commissioners,

My name is Robin Kincaid and I have shared with the board in the past how the service area restrictions in the have affected my daughter, Kayla Kincaid’s access to her church, friends and potential employment opportunities.

Certainly we recognize this very serious time that we are living in and the enormous risk that many of the RTC contractors have taken to provide services. These employees are among the hero’s’ providing essential services.

Unfortunately, this pandemic period has been exasperated for some individuals with disabilities who still can’t access essential services because their prescription is only available in an out-of-area pharmacy or need to go to another store that is outside the service area. I pray we never have any future opportunities to discover that people with disabilities cannot get the things that they need.

May we all continue with the CDC’s recommendation for social distancing so that we can prevent the spread of this horrible virus. In doing so, perhaps we can begin to restore our wonderful city to its pre-pandemic state. I wish all of you good health. Thank you

Robin Kincaid
7820 Astral Ave.
Las Vegas, NV 89149
702-321-2298
Crobin6@msn.com
To whom it may concern –

Please see below a public comment for the March 9, 2020 Commissioners Meeting from Marc A. Perla, General Manager – Keolis, Las Vegas Operation. At Keolis, safety of our employees and our passengers is our number one priority. As the coronavirus impacts our state and our cities it is imperative that we protect our employees who play such a vital role to our public. Keolis knows that essential workers, first responders, healthcare professionals and the community at large needs safe and reliable transportation to get to where they need to go. We are dedicated to ensuring that public transit is the safest alternative. In doing so we provide our drivers and support staff with personal protection equipment (PPE) including gloves, hand sanitizer and germicidal wipes, and face coverings. While these items are in critical short supply, we have been able to successfully source these items from our respective suppliers. For added safety, we are further limiting possible exposure for our drivers with social distance practices such as regular use of driver safety doors and, thanks to the leadership of RTC, implemented rear-door entry bus access.

Our employees are also updated routinely on the coronavirus, its impacts and safety procedures to minimize exposure while maintaining the front line. Keolis, being both a national and international company (with contracts in Europe, India, Australia and China to name a few) is also interacting with our entire network to fine-tune best practices and safety procedures for our Las Vegas operation. Additionally, we continue to maintain a strong partnership with RTC to ensure that we deliver safe and reliable services to our employees and public.

Thank your time and leadership during these trying times. I wish all of you good health.

Marc Perla
General Manager, Las Vegas Operations

Keolis Transit America
5165 West Sunset Rd., Las Vegas, NV 89118
Tel: 702.851.2620 - Mob: 909.576.6272
Marc.Perla@KeolisNA.com
www.KeolisNorthAmerica.com
MV Transportation is committed to providing safe and reliable transportation for our passengers and our operators during this unique and challenging time. Both at the corporate and local level, our company is closely monitoring developments of the COVID-19 outbreak and following all Centers for Disease Control (CDC) and local public health guidelines. As a result, we have made a number of adjustments to our processes and policies in support of social distancing guidelines in addition to implementing enhanced standards to protect our passengers and our bus operators.

At the outset of the outbreak, we began an awareness campaign to encourage employees to follow the advice of the CDC and ensure that they wash their hands frequently and, when soap is not available, utilize hand sanitizer. This ongoing awareness program also included directions to not come to work when sick and to contact their healthcare provider.

We implemented enhanced daily cleaning of buses and paratransit vehicles the first week of March with CDC-compliant, hospital-grade disinfectants that have been proven to be effective against viruses like COVID-19. This process includes cleaning seats, seatbelts, seat frames, stanchions, doors, bus interior surfaces, wheelchair lifts and controls, floors and the entire driver’s area, including the instrument panel. Similarly, we are cleaning our operational facilities daily, with multiple cleaning of high-touch areas.

We provide our drivers and support staff with personal protection equipment (PPE) including gloves, hand sanitizer, and face coverings. While these items are in critical short supply, we have been able to leverage our national partnerships to successfully source these items. For example, a shipment of 140,000 facemasks will arrive today in Las Vegas to support the MV team. For added safety, we are further limiting possible exposure for our drivers with social distance practices such as regular use of driver safety doors and implementation of rear-door entry bus access.

During this unique and challenging time MV looks forward to continued close collaboration and partnership with the RTC in providing safe and reliable transportation for the Las Vegas community.

Don Johnson,
VP Las Vegas Operations, MV Transportation