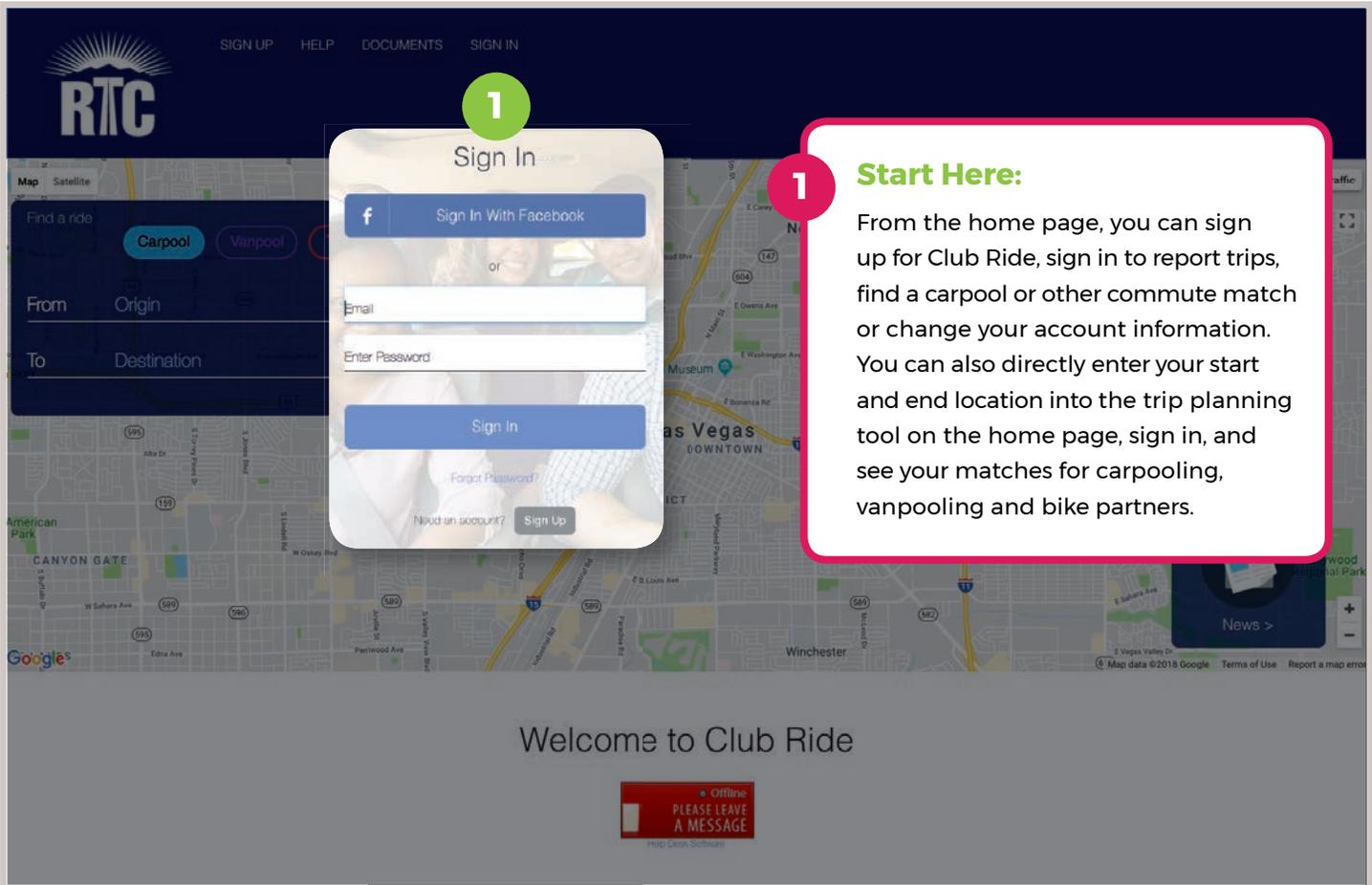


# The Club Ride Commuter's Guide to ClubRideLV.com



The screenshot shows the Club Ride website home page. At the top, there is a navigation bar with links for SIGN UP, HELP, DOCUMENTS, and SIGN IN. The RTC logo is on the left. A central search area includes a 'Find a ride' section with buttons for Carpool, Vanpool, Transit, and Bike Partner. Below this are fields for 'From' (Origin) and 'To' (Destination). A map of Las Vegas is visible in the background. A sign-in overlay is centered on the page, featuring a 'Sign In' title, a Facebook sign-in button, an email field, a password field, and a 'Sign In' button. A 'Sign Up' button is at the bottom of the overlay. A red circle with the number '1' is placed above the sign-in overlay. A pink callout box on the right contains the text for the first step.

**1**

**Sign In**

Sign In With Facebook

or

Email

Enter Password

Sign In

Forgot Password?

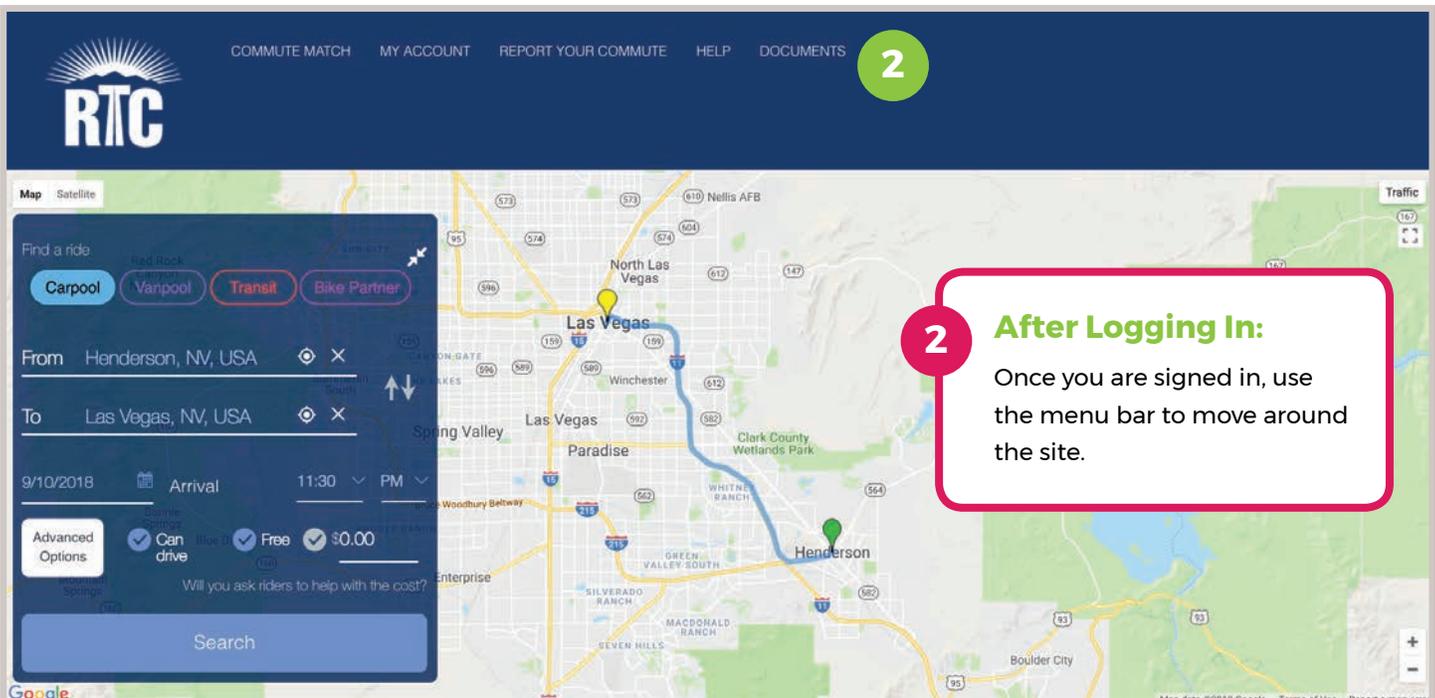
Need an account? Sign Up

**1 Start Here:**

From the home page, you can sign up for Club Ride, sign in to report trips, find a carpool or other commute match or change your account information. You can also directly enter your start and end location into the trip planning tool on the home page, sign in, and see your matches for carpooling, vanpooling and bike partners.

Welcome to Club Ride

Offline PLEASE LEAVE A MESSAGE

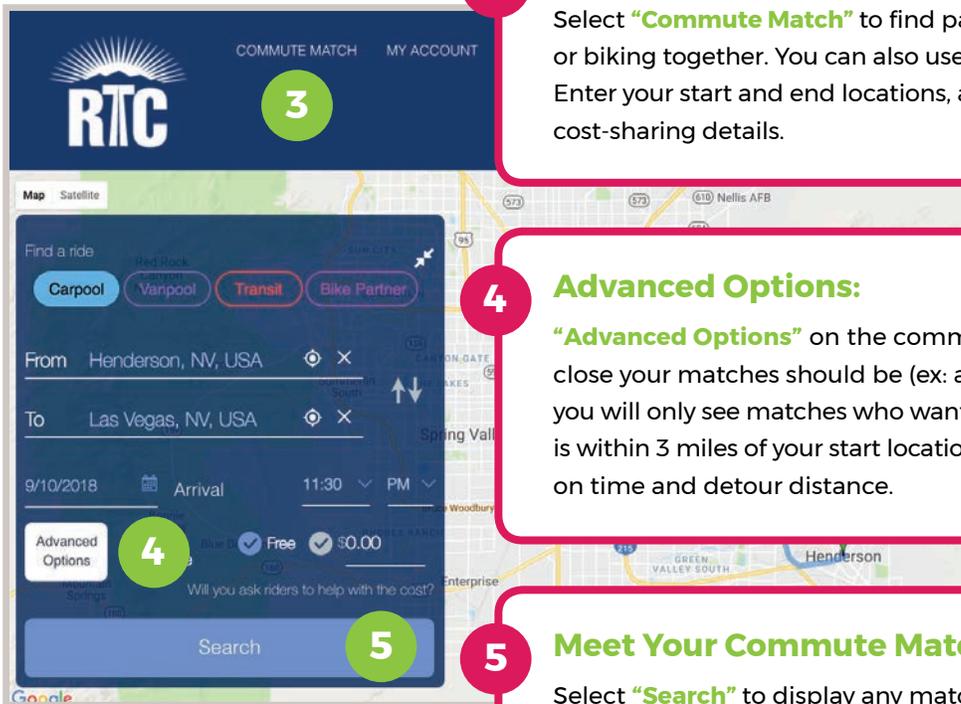


The screenshot shows the Club Ride website trip planning tool. The navigation bar at the top includes links for COMMUTE MATCH, MY ACCOUNT, REPORT YOUR COMMUTE, HELP, and DOCUMENTS. The RTC logo is on the left. The search area is expanded to show 'Find a ride' with buttons for Carpool, Vanpool, Transit, and Bike Partner. The 'From' field is set to 'Henderson, NV, USA' and the 'To' field is set to 'Las Vegas, NV, USA'. The date is set to 9/10/2018 and the arrival time is 11:30 PM. There are checkboxes for 'Advanced Options', 'Can drive', 'Free', and '\$0.00'. A 'Search' button is at the bottom of the search area. A map of Las Vegas is visible in the background. A red circle with the number '2' is placed above the search area. A pink callout box on the right contains the text for the second step.

**2**

**2 After Logging In:**

Once you are signed in, use the menu bar to move around the site.



3

### Find Your Match:

Select **“Commute Match”** to find partners for carpooling, vanpooling or biking together. You can also use this tool to discover transit options. Enter your start and end locations, arrival time, driving preference, and cost-sharing details.

4

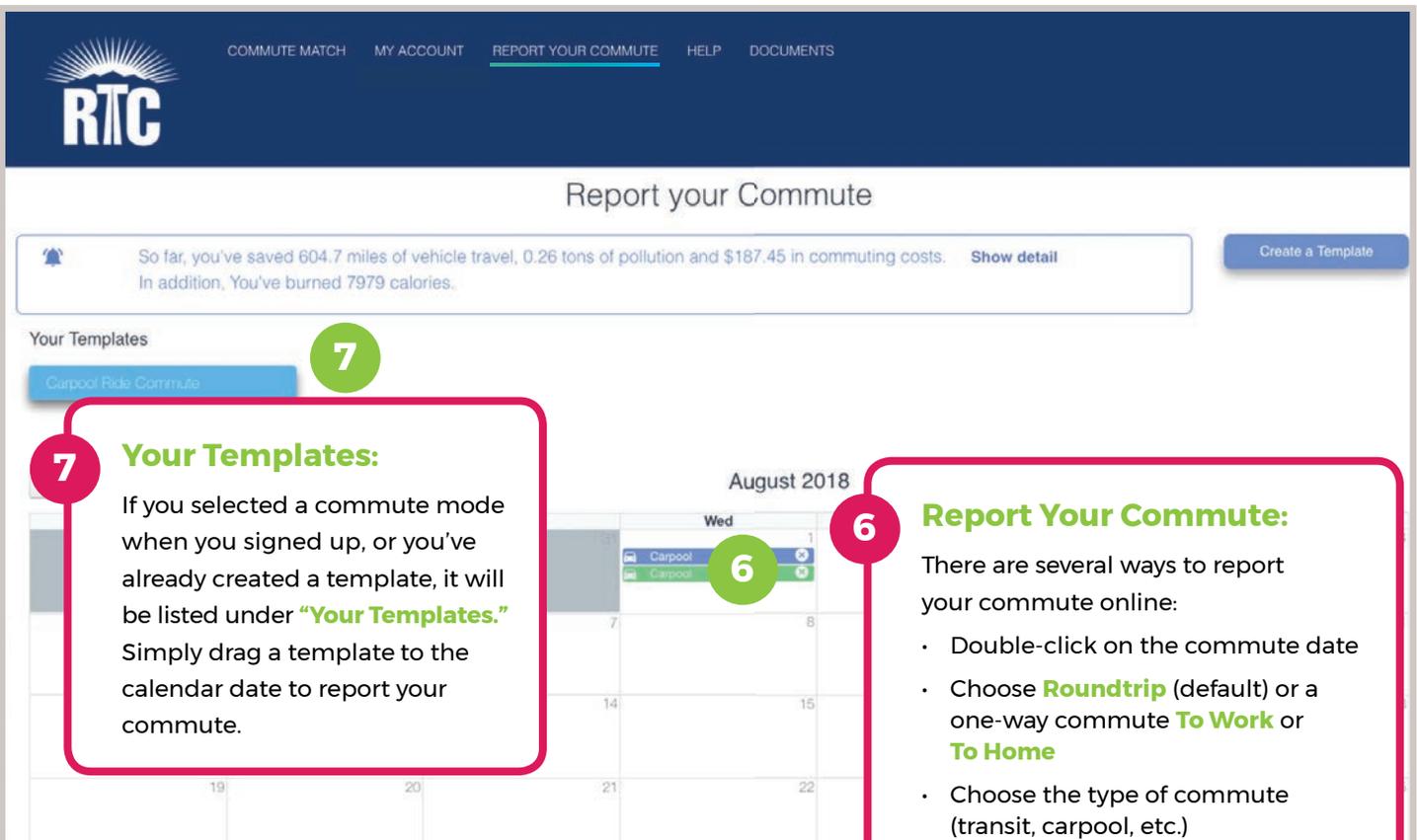
### Advanced Options:

**“Advanced Options”** on the commute match lets you choose how close your matches should be (ex: a 3-mile Origin Radius means that you will only see matches who want to start their trip at a location that is within 3 miles of your start location). You can also fill in your flexibility on time and detour distance.

5

### Meet Your Commute Match:

Select **“Search”** to display any matches below the map at the bottom of your screen. To contact a match, click **“Send Email.”**



7

### Your Templates:

If you selected a commute mode when you signed up, or you've already created a template, it will be listed under **“Your Templates.”** Simply drag a template to the calendar date to report your commute.

6

### Report Your Commute:

There are several ways to report your commute online:

- Double-click on the commute date
- Choose **Roundtrip** (default) or a one-way commute **To Work** or **To Home**
- Choose the type of commute (transit, carpool, etc.)
- Click **Submit** to save

Create a Template **8** ✕

Multi-modal Commute

Bicycle Miles: 2.00 ✕  
 Transit Miles: 11.00 ✕  
 Bicycle Miles: 0.50 ✕

Type To Work ▼

Mode Bicycle ▼

Miles 0.5 +

Submit Close

**8**

**Create a Template:**

If you are a new member, haven't created a commute template, or would like to create an additional template, click on **"Create a Template."** Choose trip type, how you commute, and then click on the **+ sign** and hit **"Submit."** You can now use the template any time you report your commute on the calendar.



**PRO TIP:** If you use several transportation options during your commute, you can add each one to build your custom commute template. The example above shows a one-way trip to work: this commuter bikes two miles to the bus, rides the bus for 11 miles, then bikes half a mile to work.

COMMUTE MATCH MY ACCOUNT REPORT YOUR COMMUTE HELP DOCUMENTS

**RTC**

**9** My Account

- Basic Info
- Commute Preferences
- Reminders 23
- Ride Match Alerts
- Change Password

**9** **Customize Your Account:**

You can customize your profile in **"My Account."**

- Edit your contact information
- Set your account for ridematching
- Add commute preferences for matching
- Change your password
- Set reminders to report

Questions? [clubride@rtcsonv.com](mailto:clubride@rtcsonv.com)